



AESD Annual Business Meeting – Minutes

April 4, 2024 / Meeting: 10:00am – 10:50am

Venue: Campbell's Resort – Centennial Ballroom

Executive Board

President

Marcia Henkle NCESD 171

President Elect

Terry Brandon ESD 123

Members

June Sine NEWESD 101

James Sebree ESD 105

Darlene Stickel ESD 112

Dale McDaniel CRESO 113

Ann Byrnes OESD 114

Mehret

Tekle-Awarun PSESD 121

Terry Brandon ESD 123

Marcia Henkle NCESD 171

Merle Kirkley NWESD 189

Superintendents

Rob Roettger NEWESD 101

Kevin Chase ESD 105

Tim Merlino ESD 112

Flip Herndon ESD 113

Aaron Leavell OESD 114

John Welch PSESD121

Steve McCullough ESD 123

Michelle Price NCESD 171

Larry Francois NWESD 189

AESD/OSPI Network

Staff

Jessica Vavrus, Exec. Director

Melissa Gombosky, Legislative

Liaison

Shayna Burmeister, Administrative

Support

I. Welcome

Lead: President, Marcia Henkle

Welcome, Introductions, Pledge of Allegiance, Call to Order

Membership Attendance: 37

Aaron Norikane, Alan Erickson, Albert Cohen, Ann Byrnes, Annie Laurie Armstrong, Bill Lahmann, Cathi Nelson, Charles Stocker, Dale McDaniel, Darlene Stickel, Don Rash, Gwynn Trull, Jack Thompson, Jim Stoffer, Joanne Seng, June Sine, Larry MacGuffie, Linda Stephenson, Mark Grassel, Mark Venn, Mary Kunkle, Mehret Tekle-Awarun, Merle Kirkley, Mike Musick, Oscar Escalante, Pam Farr, Paul Whitmarsh, Peter Maier, Rafael Fonseca, Richard Johnson, Stanley Holland, Sue Phillips, Susan Albert, Susan Fortin, Terry Brandon, Vicki Collins

President Marcia Henkle called the meeting to order at 10:00am. Marcia introduced AESD Executive Board member June Sine, Nominating Committee Chair, June Sine reviewed the election process with membership.

II. AESD Officer Elections - 2024 Nominating Committee Report

Background: Per Article VII of the AESD Constitution, officers are nominated for election, in even-numbered years by the Nominating Committee. The Nominating Committee consists of three Executive Board members including a past president.

2024 Nominating Committee:

June Sine, Chair (NEWESD 101),

Members: Merle Kirkley, Past President (NWESD 189) and Marcia Henkle (NCESD 171)

June began the formal election process with the introduction of President Elect, Terry Brandon. Each member was provided voting cards to indicate their vote.

The question posed to membership: **Do you support formally installing Terry Brandon, current AESD President-Elect, as the new AESD President?** Please raise your green cards for yes; and Red Cards for no. By the majority of GREEN cards voting yes, Terry Brandon will step into the office of President at the end of this year's conference.

Additional Nominees: There were no nominations received from the floor.

June moved forward to the election of the AESD President-Elect. The Committee nominates Dr. Dale McDaniel, ESD 113.

The question posed to the membership: **Do you support Dr. Dale McDaniel as the next AESD President-Elect?** By the majority of GREEN cards voting yes, Dr. Dale McDaniel will transition to the role of President-Elect following this year's conference.

Marcia thanked the Nominating Committee for their work. And turned to the review of the AESD Association budget. Each year the AESD Executive Board brings forward a proposed budget for the upcoming year to AESD membership for adoption.

The AESD officers and full Executive Board take time to review the status of the current year's budget, including projections; and consider the proposed upcoming year's budget. This proposal is being brought forward to Association members for adoption. Individual ESD contributions that are assumed within the revenue portion of the budget are brought forward for both the Association and Network through each ESD's annual budget development and adoption process.

2024/25 Proposed AESD Association Budget

Background: Annually, per the AESD Constitution (Article VI, Section 3, Item 3), the AESD Executive Board recommends a proposed annual budget for adoption by AESD membership during the annual AESD Association Business Meeting.

At the 2023 Annual Business Meeting the membership adopted the first Association-only budget as part of the effort to create clarity between the AESD Network and the AESD Association. The work detangled the AESD Association from the AESD Network. It was also the first year that an Association-only budget was enacted. To help with greater clarity and transparency of association operations and activities. The 2023/24 budget was a starting point for AESD Association activities.

Terry Brandon provided an overview of the goals and the decision-making process for the Association budget. Terry explained that the heart of the budget is to support and sustain a high-quality Annual Conference without over-extending the host ESD or the Association.

It is also built in such a way that we have some flexibility to adjust and support evolving needs of AESD members such as additional networking and learning opportunities.

In 2023, AESD Membership voted to support the Executive Board's recommendation to move to TWO discrete delineations of the AESD: The Association and the Network. Each with a separate governance structure, audience, purpose, and budget adoption process.

AESD Association Budget Goals & Decision Making

Goals:

- The budget reflects evolving priorities, interests, and needs of AESD members.
- Should be built with the intent to sustain quality and capacity for Association membership activities over time.
- Primarily the AESD Annual Conference.
- ESD contributions align with state statute (RCW 28A.310.210) allowing for payment of membership dues.
- Use as little of the fund balance as possible to balance the budget.

Decision-Making:

- Budget review – current year status/projections (Executive Director for review by Association Officers)
- Budget development - next-year's budget proposal (AESD Executive Board Officers with support from the Executive Director)
- Review proposal & recommend adoption (AESD Executive Board)
- Budget presentation & adoption (AESD executive Board, AESD Member)
- Annual ESD contributions to Association & Network (individual ESD Boards)

AESD Association Budget: Projected 23/24 and Proposed 2024/25

Revenue consists of:

- Statutorily allowed Membership Dues (per RCW 28A.310.210)
- Annual Conference contributions (flat fee for each ESD Board & Superintendent plus staff registrations & sponsorships).

Expenditures consist of:

- Member support & networking activities
- Annual Conference expenditures

Overall: The AESD Executive Board is committed to maintaining fund balance to support/offset costs for future Annual Conferences and other member support activities. The question was asked if a portion of network expenses should be paid by the association.

This topic as well as goal setting for an overall fund balance goal and tracking of staff time and effort will be reviewed in 2024/25.

The following question was posed to membership: **Do you support adoption of the proposed 2024/25 AESD Association budget as presented?** By the majority of GREEN cards voting yes, the 23/24 AESD Association Budget was adopted.

Terry thanked the membership for their support and turned the meeting back over to President Marcia Henkle.

Business Meeting Closing

Marcia thanked those in attendance for their support and congratulated Terry Brandon on his confirmation.

Marcia closed the meeting at 10:45am.