SCHEDULE AT A GLANCE

Day 1: AI Insights - Tools, Techniques, & Transformations (West: Oct. 16 / East: Oct. 17)

Attendees will engage in hands-on learning that meet them at their current state of AI use and understanding.

7:30am   **Registration and Continental Breakfast**

8:30am   **Morning Session + Keynote Presentation**
Human-Centered AI: Empowering Educators & Students
Chris Reykdal, State Superintendent of Public Instruction

10:15am   **Break**

10:30am   **Breakout Session Block 1:**
What AI can do for me (learning-level focus)

» AI Made Simple: An Introductory Course
» The Power of the AI Prompt
» The AI Toolbox: Get More Done
» The Copilot Effect: AI in Office 365
» Empowering Others with AI Skills

12:00pm   **Lunch (included)**

1:00pm   **Breakout Session Block 2:**
What AI can be for me (creativity and process)

» Create and Innovate with AI
» AI as Mentor and Coach
» Creating Workplace Efficiencies (Data Analysis)
» Creating an Effective AI Workplace
» The Copilot Effect: AI in Office 365

2:30pm   **Break**

2:45pm   **Breakout Session Block 3:**
What AI can be for me (creativity and process)
Repeat session options from Session Block 2

3:30pm   **Team Time**

4:30pm   **Reception**
Dinner on your own, not included

Day 2: AI Integration - Aligning Roles Strategically (West: Oct. 17 / East: Oct. 18)

Attendees will engage in job-alike groups to explore ways to engage AI in the unique aspects of their roles.

7:30am   **Continental Breakfast**

8:30am   **Morning Session + Keynote Presentation**
How to Prepare Today's Students for an Augmented Tomorrow and the Ways Education Must Adapt
Abran Malonado, OpenAI Ambassador

10:15am   **Break**

10:30am   **Role-Specific Breakout Sessions Part One: Optimizing Your Role with AI Innovations**
Participants will collaborate with peers to develop role-specific AI strategies, leveraging insights to enhance their effectiveness and impact in their respective positions. *Roles include: Board/Governance, District Leadership, Building Leadership, Teachers, Student Supports, and Teaching & Learning.*

12:00pm   **Lunch (included)**

12:45pm   **Partner Connections**
Connect with partner organizations to learn about their role of support, planned events, and ways to learn and grow with their assistance.

1:45pm   **Break**

2:00pm   **Role-Specific Breakout Sessions Part Two: Implementation Frameworks for Success**
Using role-specific rubrics and guiding questions, facilitators will guide participants through the implementation process for each role. Participations will be encouraged to share their journeys, successes, failures, and lessons learned. *Same roles as the morning.*

3:30pm   **Break**

3:45pm   **Team Time**

4:30pm   **Day Wrap Up**
Dinner on your own, not included

Day 3: Action Planning - From Insights to Implementation (West: Oct. 18 / East: Oct. 19)

Participants will bring together learnings from the last two days to create a plan with concrete next steps for moving forward as individuals and teams.

7:30am   **Continental Breakfast**

8:30am   **Morning Session + Keynote Presentation**
Navigating the AI Era: Inspiring Success in Implementation
Joe Brazier, Director Worldwide Azure Solution Strategy, Microsoft Education

10:15am   **Break**

10:30am   **Planning for the Road Ahead**
Teams will share their plans with other teams to help support others and deepen their understanding of their next steps. Individuals will participate in facilitated min-sharing sessions to refine their thinking and bring resources home.

11:30am   **Closing / Summit Wrap Up**
Lunch will not be provided

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